



Ditchling Yoga

TEACHER TRAINING POLICY DOCUMENT

Practice Experience

A minimum of 2 years regular practice is required.

Booking: How to sign up for this course

Please email Sophie at sophiemills77@hotmail.com to confirm your registration.

Please complete this form: <https://forms.gle/gsrXsfMU9Zch92zW6>

Timings: Thursdays 9am – 1pm.

Cost: The total cost of the course is £1,960.

Payment Option 1

Please pay course fees of £1,960 to S.C: 201275, Acc: 70988359 to secure your place.

Payment Option 2

Please pay £504 (non-refundable deposit). The second payment of £504 will be due by 1st May 2020. A third payment of £400 will be due by 1st June 2020 The final payment of £552 will be due by 1st July 2020.

The fees include Thursday morning classes and the non-residential retreat. For those wishing to teach, the fees also include observing and assisting in classes, mentoring and subsidised Trainee membership with Yoga Alliance Professionals. All students will automatically be insured as part of the course fee.

What fees include/ what is not included

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Payment Deposit Dates

A deposit of £504 is required. The remaining fees will be payable termly by the dates above.

In the unlikely event that the training is cancelled we will refund 100% of your payment.



Ditchling Yoga

All fees are non-refundable.

It is not possible to have your place refunded or to transfer to a 200-hour Ditchling Yoga Teacher Training course at a later date once you have made your first payment. By registering and paying for this course, you are agreeing to this payment and cancellation policy.

Student Pulling Out of Course

It is not usually possible to graduate a student who missed more than two Thursday sessions per term. It will not be possible to catch up on non-residential retreat days. We will support you to complete the course in any way we can if any difficulties arise due to unforeseen circumstances. However, we understand that in some circumstances some students may have no choice but to leave the course. In this instance we will be unable to give refunds or graduate you from the training course.

Procedure on how to make a cancellation

To cancel your place on the course you should contact Sophie Mills: sophiemills77@hotmail.com. All fees paid are non-refundable.

In the very unlikely event the trainer needs to cancel the course once it has begun, we will let you know as soon as possible. Fees will be returned in this circumstance.

Complaints Procedure

If for whatever reason there is need to make a complaint, the following procedure should be adhered to.

Stage one: An informal conversation

Stage two: A written complaint. A response will be made within 7 working days addressing the issues. As far as is possible, the complainant's identity will remain anonymous.

Stage three: If it is not possible to prove a full answer within 7 days, a letter will be provided outlining the reasons why and give a date by which a full answer is expected.

Minimum attendance rate required

If you miss a Thursday, you will need to catch up via a one-to-one charged at an additional £60 per hour. It is not usually possible to graduate students who miss more than 2 Thursdays.

Once the course officially finishes, any outstanding modules must be made up within 3 months to complete the course.



Ditchling Yoga

Code of Conduct

All students must sign a Code of Conduct in order to be accepted on the course. This Code of Conduct is a declaration of acceptable, ethical and professional behaviour. Some examples of the Code of Conduct are below.

1. To ensure that safe and effective teaching is available to the public.
2. To provide the public with access to safe and effective yoga teachers.
3. Acknowledge the limitations of my skills and scope of practice and where appropriate, refer students to seek alternative instruction, advice, treatment, or direction.

All students will comply with the requirements in the Code of Conduct and accept that failure to do so will disqualify them from completing the course. A copy of the signed Code of Conduct will be kept on file with a copy going to the student.